**Meadow View PTO**

**General Meeting Minutes**

**January 29, 2020**

**Attendees**:

**PTO Board**: Josh Gatewood (Co-President, Fundraising), Catie Kannenberg (Co-President, Communications), Heather Myhr (Treasurer), Lindsay Johnson (Secretary)

**Staff**: Jen Bass, Lacey Dahl, Stacey Mellet

**PTO Members:** Carrie Iverson

Meeting Start Time: 6:00 PM

Meeting Scribe: Lindsay Johnson

1. **Call to Order**
2. **Principal’s Report – Lacey Dahl**
	1. Nothing new to report
3. **Officers’ Reports**
	1. **Co-President/Fundraising Report – Josh Gatewood**
		1. **Read-a-Thon**
			1. Will start Feb 18th
				1. Materials on site
				2. E-mail will be sent out to teachers soon
				3. Searching for businesses to sponsor activities or rewards to encourage participation
		2. **Day of Awesomeness**
			1. Will occur May 13th
			2. Survey will be sent out after that to get parents’ opinion on the event as a whole to guide decisions for next year
	2. **Co-President/Communications Report – Catie Kannenberg**
		1. Website is updated with corrected location, dates
		2. Will update website with Stacey Mellet as Teacher Rep
		3. Heather will e-mail budget to Catie to be posted
	3. **Secretary’s Report – Lindsay Johnson**
		1. Minutes from last general meeting sent around for review
		2. Advised Bylaws and minutes available in office upon request and on website.
	4. **Treasurer’s Report – Heather**
		1. Reviewed **Treasurer’s Report** from December (see attached)
			1. Income: Scrips
			2. Expenses: website fees, fees associated with obtaining CO Tax Exempt status, office supplies for new deposit slips, paid for buses for Music Field Trip, Teacher Appreciation event in December – coffee bar brought in
		2. Heather and Catie are working on registering/paying fees to finalize CO Tax Exempt Status.
4. **Minutes Review/Approval from October 2019**
	1. **Approved 6:0**
5. **Old Business**
	* 1. **Spirit Store** will be shut down.
			1. Company we were working with has been bought out. There are quality issues with printing.
			2. School will be ordering Spirit Gear and will sell at Artful Learning Night.
6. **New Business**
	1. **Grant Requests**
		1. **Stacey Mellet, Brain Pop**
			1. Requesting Classroom Renewal but considering Schoolwide option
			2. Stacey talked to a rep from each grade today and there is a lot of interest from fellow teachers of utilizing this resource.
			3. She then called BrainPop
				1. Confirmed $230/Classroom Subscription
				2. $2,550 for Schoolwide BrainPop. Includes Brainpop Jr (K-3rd) and BrainPop (4th-6th), all subjects, SEL, games, quizzes
				3. Teachers have used games and quizzes for brain break activities in class
				4. She asked if we switch to schoolwide system in near future would they credit us for the classroom charge if we choose to just renew her subscription now? They will not, but offered to extend her subscription 1 month beyond 2/23 expiration date.
				5. Administration in agreement with benefits of this program.
				6. Motion was made to pay for Schoolwide subscription out of Fall Fundraiser funds instead of grant money; agreement was unanimous.
		2. **Wendy Rogers-Art Teacher, 28 Stools, $625**
			1. Looking to replace chairs in classroom with these stools.
			2. They will allow greater freedom of movement while creating and fit better in space.
			3. **Approved 6:0** pending confirmation that Dick Blick is an approved vendor
		3. **Emily Montgomery – Social Worker, Books, $25**
			1. Books will be about positive thinking and reinforce positive self-talk
			2. Could be used by entire mental health dept
			3. **Approved 6:0**
		4. **Jenny Frueh, iPad for Front Office, $300**
			1. Will be used to collect fees from parents via Rambler
			2. **Approved 6:0**
		5. **Greta Churillo, Speech & Lang Resources, $400**
			1. Evidence-based resources
			2. Story Champs – approx.. $298
			3. Variety of hands-on materials to improve interventions- approx.. $80
			4. **Approved 6:0**
		6. **Allie Lombard 5th grade, Flex Seating, $450**
			1. Flexible seating will not only benefit students with ADHD, but all students should benefit from increased oxygen flow, core strength, focus.
			2. Has identified desired selection of seating.
			3. **Approved 6:0**
	2. **Teacher Appreciation Week**
		1. Looking for volunteer to head up planning committee – will add request to Newsletter
		2. If no volunteers, we can work with Jenny to do a week of catering options
		3. Will be more limited on space this year since Teacher Lounge space is now a classroom.
		4. Earlier in the meeting Lacey and Jen mentioned Café Rio is very easy to work with, brings a lot of food, and they set up for you; could go along with Teacher Appreciation falling over Cinco De Mayo.
7. **Meeting Adjourned**

**End Time: 6:28 PM**

**Next Meeting: Wednesday, 02/26/20 at 6:00 PM at MDVE**