

PTO General Meeting Minutes

September 14, 2016

Attendees:

PTO Board- Juli Watkins (President), Kyle Boeglin (VP Fundraising), Shannon Brandow (Treasurer), Nikkole Anderson (Staff Member at Large), Shanequa Baker (VP Internal Communications) and Vicki Kravitz (Secretary)

Staff- Lacey Dahl (Principal), Jen Bass (Assistant Principal), Amy Osborn (Librarian/Technology), Kim Lindbloom (5th Grade), Nicole Chavira (3rd Grade) and Shannon Wernersbach (3rd Grade)

PTO Members- Terresa Ulibarri, Danny Ulibarri, Heather Myhr, Jessica Booth, Brett Martin, Melissa Harrison, Ashleigh Farrell, Renee Curry and Josh Curry

1. Call to Order and Introductions

2. Principal's Report

Lacey discussed the following:

- **Open House-** We had a great turn out at the open house. It was a wonderful opportunity for parents to experience how Artful Learning is applied in their child's classroom. Additionally, John Fielder announced that he is going to donate 30% of the book proceeds sold that night to the school!
- **Thanksgiving Week Days Off-** Lacey briefly touched on the email that had gone out regarding the additional days off during the Thanksgiving Week.
- **Outdoor Ed-** There was a question as to what Outdoor Ed would look like this year. For the past 2 years, Outdoor Ed has consisted of a single day field trip to the MAC. Prior to this, Outdoor Ed was an overnight trip, however, 3 years ago there were issues with payments and the school ended up footing much of the bill. With the new 6th Grade team in place, they are looking at different options including cost and fundraising. Not all schools in our vicinity do an overnight trip.

3. Teachers Report- (*A different group of teachers presents at each PTO meeting*)

The 3rd grade teachers (Shanequa Baker, Nicole Chavira & Shannon Wernersbach) took the group to the 3rd grade pod to show their recent Inquiry: "Abstract to Realistic" with the Concept of: "Influence" and the Significant Question: "How does Influence shape people, places and things globally?" Students performed an experiment with milk, food coloring and soap and were asked to observe the influence the soap had on the mixture and pick an image that they were influenced by. 3rd grade students have also been discussing the composer John Williams and the artist Andy Warhol and how they have influenced their respective art forms.

4. Officer's Reports

- a. **President- Juli Watkins-** Juli discussed the following:
 - **Strategic Action Plan-** This document highlights PTO Goals for the year: Fundraise to support our operating budget, Increase our volunteer base, Streamline and improve communications and Improve awareness and image of the PTO. Feel free to send any comments/suggestions to the PTO.
 - **Bylaw Changes-** The PTO Board made 2 changes to the Bylaws. 1- Updated wording regarding the Board positions in case we do not get a volunteer for a certain position and 2- Added the responsibility to obtain a 3rd party resource to provide tax review to the Secretary's position. **Vote Results to approve changes in Bylaws (21:0). Action Item- Please**

contact the PTO if you or someone you know is qualified to review our tax filing.

- **Donuts with Dads-** This went well and we were able to donate some donuts to the staff, police and fire department. Next time, we will do better to communicate that kids can bring ANY adult, not just dads. On a side note, Brett Martin has volunteered to coordinate Muffins with Mom in May. Thank you!
 - **Froyo-to-Go-** This was very successful since we sold out very quickly. Our next date is September 28th during the Book Fair and Conferences. We will be ordering 175. We have also clarified a policy for BASE and Bus Riders. Both groups will be excused a little earlier which will allow them to purchase the froyo but will not interfere with them getting to BASE or the Bus. BASE kids will be able to eat their froyo but, of course, bus riders will have to wait until they get home.
- b. **VP Fundraising- Kyle Boeglin-**
- We have raised \$3933 on line for the Fun Run so far!
 - We will be using 6th grade students to help run the event but are looking for additional parent involvement.
 - The raffle items have been set up in the display case across from the Art Room.
- c. **VP External Communications- Rebecca Garrett** was unable to attend the meeting.
- d. **VP Internal Communications- Shanequa Baker** Nothing new to report.
- e. **Secretary- Vicki Kravitz** The PTO Binder with past minutes and bylaws are located in the school office and are available upon request.
- f. **Treasurer- Shannon Brandow** The majority of expenses this month were due to the Fun Run (t-shirts, foot tokens, envelopes).

5. Minutes: Review of minutes from 8.17.16- Minutes approved (18:0).

6. Grant Requests

- a. **5th Grade AmeriTowne Subsidy- Kim Lindbloom** Each year, 5th graders are giving the opportunity to participate in Young AmeriTowne which provides them a simulated real world experience where they participate in: Job Interviews, Work, Personal Finance etc. Previously, DCEF (Douglas County Educational Fund) helped to subsidize the cost however, this year they declined our request. The 5th grade teachers are asking for \$720.00 to help lower the cost for families. **Vote Results to approve grant: (18:0).**
- b. **Projector Repairs- Amy Osborn** is requesting \$3,537.30 to fix 5 classrooms that are having issues with their projectors vibrating due to HVAC issues. **Vote Results to approve grant: (16:0).**

7. New Business-

- a. **Book Fair- Amy Osborn** The Book Fair will be open starting Thursday Sept 22- Thursday Sept 29th. The recent Meadow View Messenger includes a link to volunteer. The theme this year is Pirates.
- In addition to discussing the Book Fair, Amy touched on her plans for the library. The long term goal is to transform the library into a "Learning Commons" where students can check books out, collaborate, use chrome books/ipads etc. Additionally, she would like to add a "Maker Space" in the current computer lab where students would be able to create and explore. Funds raised through the Fun Run will help support this transformation.
- b. **Fall Festival-** This will be held during the school day just like last year. More info to come.

8. Teacher Dismissal

9. Committee Breakout & Discussion of Immediate Needs (see New Business above)

10. Monthly Drawing for Parking Spot- Brett Martin was the winner of the PTO parking spot

PTO Minutes Snapshot- September 14, 2016

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